

**Minutes**  
**Faculty Assembly, School of Liberal Arts**  
**2:00–4:00pm Friday, April 26, 2019, LE100**

Faculty Attendees: Marta Anton, Emily Beckman, Julie Belz, Gail Bennett, Dennis Bingham, Bill Blomquist, Maria Brann, Herbert Brant, Andy Buchenot, Jennifer Bute, Thorsten Carstensen, Mary Ann Cohen, David Craig, Kevin Cramer, Cornelis DeWaal, Aaron Dusso, Margaret Ferguson, Steve Fox, Claudia Grossmann, Jennifer Guiliano, Ray Haberski, Katharine Head, David Hoegberg, Susan Hyatt, Lynn Jettpace, Sumana Jogi, Kristine Karnick, Daniella Kostroun, Keiko Kuriyama, Pamela Laucella, Kathryn Lauten, Sarah Layden, Erik Lindseth, Vijay Lulla, Timothy Lyons, Jennifer Price Mahoney, Enric Mallorqui Rusalleda, Tom Marvin, Patrick Meister, Kate Miller, Leslie Miller, Kyle Minor, Kenzie Latham Mintus, Malcolm Moran, Megan Musgrave, Elizabeth Nelson, Josh Prada, Rob Rebein, Audrey Ricke, Karen Roesch, Steven Russell, Kristina Sheeler, Michael Snodgrass, Shana Stump, Rosa Tezanos-Pinto, Elizabeth Thill, Peter Thuesen, Thom Upton, Scott Weeden, Rachel Wheeler, Robert White, Kim White-Mills, Jeffrey Wilson

Guest Attendees: Merle Illg, Amy Jones Richardson, Carrie Sickmann Han, Grant Vecera

1. Call to order at 2:02 p.m. —Kim White-Mills
2. Approval of the minutes from March 1, 2018. Minutes were approved unanimously as presented.
3. President's Remarks (Kim White-Mills):
  - a. End-of-Year Reports: Committees have worked very hard this year, so the due date for committee reports has been extended to June 1. If you need more time, contact David Craig. Kim has developed a new form for these reports to facilitate committee work as we move from one year to the next. The form includes incomplete items that should be taken up by new committee in August.
  - b. Election Results:
    - i. Vice President (President-Elect): Ray Haberski  
 Secretary: Elizabeth Goering  
 Agenda Council: Kenzie Latham-Mintus and Rosa Tezanos-Pinto  
 Enhancement Review: Bill Blomquist  
 Nominating Committee: Wendy Vogt and Elizabeth Nelson  
 Promotion & Tenure (Senior Lecturer): Mike Polites  
 Promotion & Tenure (Tenure-Track): Sue Hyatt, Scott Pegg, Peter Thuesen, Dennis Bingham  
 IFC Rep: Chris Lamb
  - c. Committee Preferences are due May 3<sup>rd</sup>. Please consider your choices and submit those by next Friday.
4. Dean's Remarks (Interim Dean Rob Rebein):
  - a. Point-in-cycle for fall, campus numbers look to be down around 5%. SLA is also projected to be down but not as much as the rest of campus. These numbers are very early. The Dual Degree proposal we approved in last assembly has already been approved by campus. Advisers are already getting students asking about it. We are inviting campus advisers from around campus to a breakfast and lunch to get more of them on board. We need to make the most of this opportunity.

- b. Awards:
- Kelly Hayes
  - Charli Champion-Shaw
  - Grant Vecera
  - Carrie Sickmann Han
- c. Promotions:
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| <ul style="list-style-type: none"> <li>• Maria Brann</li> <li>• Jason Kelly</li> <li>• Kenzie Latham-Mintus</li> <li>• Wendy Vogt</li> <li>• Erin Engels</li> </ul> | <ul style="list-style-type: none"> <li>• Shana Stump</li> <li>• Tracy Kemp</li> <li>• Kathrn Lauten</li> <li>• Debbie Oesch-Minor</li> <li>• Audrey Ricke</li> </ul> |
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- d. Retirements:
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| <ul style="list-style-type: none"> <li>• Karen Roesch</li> <li>• Linda Bell</li> <li>• Cathy Beck</li> <li>• Francia Kissel</li> <li>• Gail Whitchurch</li> </ul> | <ul style="list-style-type: none"> <li>• Amy Jones Richardson</li> <li>• Kim Lovejoy</li> <li>• Mike Maitzen</li> <li>• Jan DeWester</li> <li>• Frederick Bein</li> </ul> |
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- e. Emeritus status:
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| <ul style="list-style-type: none"> <li>• Missy Dehn Kubitschek</li> <li>• Jane Schultz</li> <li>• Kim Lovejoy</li> <li>• David Bivin</li> <li>• Ramla Bandele</li> </ul> | <ul style="list-style-type: none"> <li>• Susan Shepherd</li> <li>• Robert Beck</li> <li>• Francia Kissel</li> <li>• Brian McDonald</li> <li>• Luise Morton</li> <li>• Victoria Rogers</li> </ul> |
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- f. Trustees Teaching Awards:
- Megan Musgrave
  - Kevin Robbins
  - Karen Roesch
  - Audrey Ricke
  - Jennifer Price Mahoney
- g. Sarah Baker High Impact Award: Audrey Ricke
- h. Alvin Bynum Mentor Award: Amy Jones Richardson
- i. Chancellor's Award for Intercultural Teaching: Estela Ene
- j. Chancellor's Award for Diversity Scholarship: Ronda Henry Anthony
- k. Chancellor's Professor: Elizabeth Kryder-Reid
- l. Other honors:
- Marta Anton
  - Elizabeth Nelson
- m. Student Awards: More than \$300,000 of awards to SLA students. Plater Medallions, Chancellor's Scholar, 14 of the Top 100 students, 10% of the undergraduate awardees and the top graduate student at IUPUI are SLA students.

## 5. Old Business:

- a. Course Staffing Report from Faculty Affairs - (David Craig, chair) – This report was done in response to the charge from the FRPC. The committee, with Candice Smith's help, collected data about courses were staffed in the last five years, how courses were distributed by rank. There are limitations to the data – no breakdown by undergrad or grad. Departments and programs are very different, so the staffing is different, often for good reasons. The report, however, does have helpful information for the school at a high, collective level. Two questions are raised: 1) Our division of labor depends heavily on associate faculty. As we try to minimize our dependence on AF, lecturers appear to be picking up the slack. Can we reconsider our division of labor? 2) Can we collaborate more across departments and programs? Faculty Affairs has asked the dean's office for some direction on these questions. Please read the report to get the full details.

## 6. New Business

- a. Approval of Graduation List : Approved unanimously.
- b. MAT in History Proposal from the Graduate Curriculum Committee –(Katharine Head):
  - i. This is one of the IUOnline initiatives. David Craig asked if the program will be sufficiently staffed by full-time faculty. There are some concerns that some of the classes might be taught by associate faculty.
  - ii. Motion approved unanimously.
- c. MA in French Proposal from the Graduate Curriculum Committee – (Katharine Head):
  - i. This is also one of the IUOnline initiatives. Herbert Brant asked why this was not an MAT. Katharine said this was modeled after the program in Bloomington which came out of the College of Arts and Sciences, so it is not set up as a teaching degree.
  - ii. Motion approved unanimously.
- d. Bylaws proposals (Kate Miller, chair) – IFC has requested our revised Bylaws, and the committee will be meeting next month to finalize the Bylaws.
  - i. Dissolution of Library Committee (Scott Weeden) The school standing committee will be dissolved, but library liaisons will continue their work. A friendly amendment was proposed to add “and members of the IFC Library Committee.” Motion with friendly amendment was passed unanimously.
  - ii. Renaming of Agenda Council Proposal from the Bylaws Committee (Julie Belz) – The current name does not reflect everything the group does. Executive Committee is one of the terms used by other schools. At the Town Hall in March, this term was agreed upon. Motion was passed unanimously and without discussion.
  - iii. Associate Faculty Membership on Faculty Affairs Proposal from the Bylaws Committee (Kate Miller, chair) – The Faculty Assembly already endorsed this proposal from Faculty Affairs. This will simply update the Bylaws. Motion passed unanimously and without discussion.

- iv. VP Role Clarification Proposal from the Bylaws Committee (Kate Miller, chair) – The Bylaws are inconsistent about the Vice President’s role. This proposal will clean up those inconsistencies, clarifying and codifying practices that have been in place for years. Motion passed unanimously and without discussion.
- v. Replacement of Committee Members Proposal from the Bylaws Committee (Herbert Brant) – Occasionally, committee members are unable to fulfill their duties and need to be replaced. The Bylaws were very vague about the protocol for this situation. The committee looked at other universities and other organization’s bylaws for model language. Kevin Cramer asked if the department chair needed to be involved in the decision. Herbert replied that department chairs are not involved in the appointment in the first place, so they don’t really need to be involved in the removal. Motion passed unanimously.
- vi. Community Outreach Committee Proposal from the Bylaws Committee (Kate Miller, chair) – The current ad hoc External Relations committee would be converted to a standing committee – Community Outreach and Public Engagement (COPE). This was discussed in January, and the committee went back to the drawing board to make it clearer how COPE would coordinate with External Relations staff. The COPE committee will be more faculty-focused. Gail voiced concern that the committee’s purpose seems broad and overwhelming. Aaron Dusson responded that, as the ad hoc committee has evolved, the purpose has changed, and this broad language reflects that evolution. Herbert added that the idea was to give the faculty more voice, rather than having the administration tell faculty how to promote themselves. Steve Fox said the name of the committee indicates something very different from marketing and publicity, but the description seems disconnected from the name. Faculty initiatives like the Hoosier Writing Project seem more along the lines of what this committee should be doing. We really want faculty to be doing outreach and engagement, rather than marketing or branding. Herbert agreed that the language is not ideal, and the committee went round and round. Daniela Kostroun said the title is an improvement over the iteration we saw in January, but the last clause was giving faculty a huge responsibility. David Craig agreed with Daniela that the last clause might be too broad; “help” should be changed to “advise and assist in building.” Amy Jones said that, having worked with the ad hoc committee, she liked the change in language. Having faculty involved in these discussions has been wonderful. Jennifer Giuliano was concerned that the language was similar to the language in P&T, but David Craig said he believe it was different enough to be distinct from the P&T guidelines. Motion passed unanimously.

7. Announcement (Sue Hyatt, chair) – Senior Exit Survey from Teaching & Advising is being updated and revised to give students an opportunity to recognize influential faculty. The distribution method is also being reviewed to improve the return rate. The committee is trying to decide if feedback about advising and career services should be included on that same survey. This is not something that needs to be voted on in Assembly; however, the draft is available in Box, and faculty feedback is welcome. Any additional input can be sent to Sue.
8. Passing of the Gavel – New president David Craig thanked our outgoing Agenda Council members – Kyle Minor, Joseph Tucker-Edmonds, Jennifer Price Mahoney and Kim White-Mills.
9. Adjournment at 3:45pm