**School of Liberal Arts Faculty Affairs Committee**

**Policy for Associate Faculty Tuition Waiver**

Associate Faculty in the IUPUI School of Liberal Arts will be eligible for a tuition waiver (excluding required IUPUI fees) for up to 4 credit hours under the following circumstances:

* The instructor has taught at least 6 credit hours and for at least two full-length semesters for the School of Liberal Arts within the previous four years.
* The instructor is teaching at least 3 credit hours during the semester the waiver is received. (Note: If the instructor is scheduled for at least 3 credit hours, but the department or program cancels the course or takes it away within 3 weeks of the semester’s beginning, the waiver can still be received.)
* The waiver can be granted for any SLA undergraduate or graduate course. The instructor can be enrolled as a non-degree student or enrolled in a certificate or degree program.

The Dean or a designate will report to the Faculty Council on this waiver in April each year, and any changes to this waiver policy should be discussed with the Faculty Affairs Committee and with representatives of the Associate Faculty.