

As part of an overall strategy to update the School of Liberal Arts Bylaws to reflect the changing landscape of the School as well as to economize faculty participation in School committees, the ad-hoc Bylaws Review Committee recommends the following action item for consideration by the Faculty:

**Updates to name and charge of Resources and Planning Committee**

***Current situation:***

**Section 4.g. Resources and Planning Committee**

1. The Resources and Planning Committee shall serve as the primary deliberative body of the faculty in terms of academic planning and resource allocation, and shall assist the Dean in the assessment of funding requests and other matters of resource allocation from departments, programs, and faculty, thus contributing towards the establishment of academic priorities for the School. Every fifth year, in consultation with the Dean, the Committee shall review the most recent long-range plan of the School and develop a new plan if circumstances warrant.
2. The Committee shall be composed of eight members:
  - a. five faculty,
  - b. a designated Agenda Council representative,
  - c. a non-voting School administrative officer designated by the Dean, and
  - d. a student.

***Proposal:***

The title and description of this Committee will be updated to reflect its role in budgetary advising. The membership of this Committee will be reduced and the student member will be removed from the Committee.

**Section 4.g. Budget and Resource Planning Committee**

1. The Budget and Resource Planning Committee shall serve as the primary deliberative body of the faculty in terms of academic planning, resource allocation, and budgetary advising. The committee shall assist the Dean in the assessment of funding requests and other matters of resource allocation from departments, programs, and faculty, thus contributing towards the establishment of academic and financial priorities for the School. Every fifth year, in consultation with the Dean, the Committee shall review the most recent long-range plan of the School and develop a new plan if circumstances warrant.
2. The Committee shall be composed of the following members:
  - a. At least four faculty members,
  - b. a designated Agenda Council representative, and
  - c. a non-voting School financial officer designated by the Dean.

***Rationale:***

The proposed changes to the name and description of the Committee reflect work that this Committee has already been doing. With regard to a student member, it does not seem appropriate to include a student member in budgetary discussions due to the need for a long-term vision for School financial viability, as well as sensitive information that faculty and the Dean must protect.

***Known and expected benefits:***

Updating the Committee name and description clarifies the Committee's role in providing budgetary advising to the Dean. The inclusion of "at least" in designating the number of regular faculty Committee members allows for the Dean and Agenda Council to increase Committee membership or keep it at the minimum, depending on the work before the Committee. In some cases, having a few extra minds around the table could be most helpful, especially when there are tasks to be handled by subcommittees.